

- To sign up for an account on Shop Burleson County, <http://burleson.wheretoshoplocal.com/> click on the “Company Signup” page in the upper right corner of the website. Fill out the information in the pop-up window and hit submit. You will then be sent an email to verify your email address and then you will be verified by the admin. Once you are verified by the admin you will then be able to sign into your account and add your business listing.
- When you first sign up for an account you will get the following email:

Dear [New Business],

Thank you for registering.

To verify your email address and continue, please click the following link:

http://burleson.wheretoshoplocal.com/BusinessListingsOwners/verification/varification_code:1283435152/listing_owner_id:20

Next steps in the process:

- After you verify your email at the above link, the admin will then approve your account within 24 hours.
- Once your account has been approved you will receive an email instructing you to then sign into your account and add your business listing.
- * Important, you must sign into your account after it is approved and add your listing so that it will display on the website.

Sincerely,

Burleson County

- When you sign up for an account and verify your email, the admin then approves your account. Once your account is approved you will get the following email:
Dear [New Business],

You have been approved and can now sign into your account. Please click on below link to access our site.

<http://burleson.wheretoshoplocal.com/>

Sincerely,

Burleson County

- Once you have signed in to your account, hover your mouse over the new My Account link at the top of the page and select, “Add Listing” in the dropdown. Fill out the fields on the page to add your business listing to the site.